



**Agenda
Harper County
Board Of County Commissioners
Harper County Courthouse**

Monday, June 15, 2020 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizens desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Shirley McCartney & Jennifer Wolff - Dept On Aging - 9:15 A.m.

- Department Update

Documents:

[DEPARTMENT ON AGING - 061520.PDF](#)
[DEPARTMENT ON AGING STATS 061520.PDF](#)

2. Heather Struble - Health - 9:30 A.m.

- Inordinate Spending

3. Bob Randall - IT - 9:45 A.m.

- CIC Annual Renewal

Documents:

[CIC - LICENSING RENEWAL - INORDINATE SPENDING
AUTHORIZATION.PDF](#)
[CIC - LICENSING RENEWAL AGREEMENT.PDF](#)
[CIC - LICENSING RENEWAL INVOICE.PDF](#)
[CIC - LICENSING RENEWAL LETTER.PDF](#)

4. Catherine Rohrer - South Central Community Corrections - 10:00 A.m.

- FY21 Comprehensive Plan

5. Curt Logdon - Public Works - 10:15 A.m.

- Department update

6. Ami DeLacerda - HR - 10:30 A.m.

- Department Update
- Executive Session

G. Correspondence

H. Adjourn

HARPER COUNTY



REQUEST FOR COUNTY BOARD ACTION

Items must be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

Item #: _____
(Assigned by Administrator)

Meeting Date: June 15, 2020

Department: Aging

Item Requested: Budget, Triennial review outcome and Appoint Jennifer to Cowley Co. Housing Board

Summary of the Issue: Budget (employee), KDOT Triennial Review outcome and Appoint Jennifer to Cowley Co. Housing Board

Background: Shirley is on Housing Board and needs someone to replace her,

Funding:

Recommendation:

Date: 5/22/2020

To: Harper County Commissioners

From: Shirley McCartney, County Director

Monthly Report - May 2020

"May 2019

HARPER SENIOR MEALS:

Serving Days	20 COVID-19	22
Total Meals Served	697	805
Total Meal Costs	\$3,903.20 (\$5.60 per meal)	\$ 4,427.50
Total Project Income (Donations)	\$1,366.00	\$ 1,133.50
Year To Date P.I.	\$6,148.00	\$ 5,391.50
Total Mill Levy Funds	\$2,537.20	\$ 3,294.00
YTD Mill Levy	\$14,499.70	\$ 14,584.50
Average Donation	\$1.96	\$ 1.41
Average Donation YTD	\$1.67	\$ 1.49

ATTICA SENIOR MEALS:

Serving Days	17 COVID-19	22
Total Meals Served	145	343
Total Meal Costs	\$942.50 (\$6.50 per meal)	\$ 2,126.60
Total Project Income (Donations)	\$200.00	\$ 714.00
Year To Date P.I.	\$1,926.00	\$ 3,175.00
Total Mill Levy Funds	\$742.50	\$ 1,412.60
YTD Mill Levy	\$4,535.00	\$ 2,825.20
Average Donation	\$1.38	\$ 2.08
Average Donation YTD	\$1.94	\$ 1.96

LOW INCOME HOME DELIVERED MEALS (IIIC-2) MEALS:

Total Meals Served	77	175
Total Meal Costs	\$675.29	\$ 1,534.75
Total Project Income (Dc	\$31.00	\$ -
Local Match (Mill Levy)	\$50.00	\$ 100.00
USDA Subsidy Reimburs	\$0.00	\$ 82.00
Total SCKAAA IIIC-2 Reimbursement	\$594.29	\$ 1,352.75
Meals Check Off Money (State Income Tax Form)	\$0.00	\$ -
Federal Dollars	\$0.00	\$ -

HARPER COUNTY PUBLIC TRANSPORTATION SERVICES:

Total Monthly Costs	\$9,643.27		\$	13,256.76
Total Project Income (Passenger Fee's)		\$596.00	\$	2,411.50
Net Monthly Cost	\$9,047.27		\$	10,845.26
Local Match (30%)	\$0.00		\$	3,253.58
KDOT Reimbursement "(50%)	\$9,047.27		\$	5,422.63
State Reimbursement (20%)	\$0.00		\$	2,169.05
Administrative Reimb. Operating	\$336.87		\$	242.18
Total Riderships (one Way Trips) 3 veh		345		641
Elderly	136			337
Disabled	172	Service starte back up		164
General Pu	37	on 5/4/2020		140
Miles Driven	2663			6889
Non-Ambulatory	26			142

OLDER AMERICANS ACT TITLE IIIB INFORMATION & ASSISTANCE GRA .

Total Unduplicated (New) Pc		7		8
Total Units of Service		44		77
Total Monthly Cost	\$440.00		\$	770.00
Local Match	\$0.00		\$	81.06
OAA Title IIIB Reimbursement	\$393.68		\$	688.94
Total Unduplicated (New) Participants YTD			136	126
Total Units of Service YTD		608		571

OLDER AMERICANS ACT TITLE IIIIE FAMILY CAREGIVERS GRANT:

Total Unduplicated (New) Participants		2		0
Total Units of Service		64		4
Total Monthly Cost	\$100.00		\$	40.00
Local Match (Not required for this Grant)			\$0.00	
OAA Title IIIIE Reimbursement	\$100.00		\$	40.00
Total Unduplicated (New) Persons Served YTD			11	14
Total Units of Service YTD		391.99		197.13

TEFAP/USDA Commodity Foods Distribution:

Total Households Served		48		52
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Next Distribution June 25



Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Information Technology

Date: 6/6/2020

Requestor: Bob Randall

Item description: CIC License & Support Renewal
Cost Per Item: \$25,680.00 Quantity: 1 Extended Cost: \$25,680.00

Item description: _____
Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Item description: _____
Cost Per Item: _____ Quantity: _____ Extended Cost: \$0.00

Related expenses (eg. Shipping & Handling): _____
Total Requested Spending: \$25,680.00

Budget Account(s):	Fund	Dept	Object	Amount
	<u>001</u>	<u>/ 60</u>	<u>/ 301657</u>	<u>\$ 25,680.00</u>
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	_____	_____	_____	_____
	Total budget lines:			<u>\$ 25,680.00</u>

Project description/justification:

This is the renewal for licensing, maintenance, and support of the CIC software. There are two copies of the contract that also need signatures.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____

ANNUAL PEOPLEWARE AGREEMENT

THIS AGREEMENT is made and entered into as of August 1, 2020, by and between

Computer Information Concepts, Inc.
2843 31st Avenue
Greeley, Colorado 80631

a Colorado Corporation, hereinafter referred to as "CIC" and

Harper County
201 N. Jennings
Anthony, Kansas 67150

hereinafter referred to as "Customer".

WITNESSETH:

WHEREAS, CIC has determined to provide Customer access to support, enhancements and training for Customer's computer hardware, operating and application systems, communication networks and/or other related areas of Customer's automation environment, hereinafter referred to as "Annual PEOPLEWARE" and additional products and/or services Customer may request in the future, to maintain or enhance Customer's automation environment, hereinafter referred to as "Products / Services"; and

WHEREAS, Customer has elected to purchase CIC's Annual PEOPLEWARE as evidenced on Exhibit A, attached hereto and by this reference made a part hereof, and in the future may purchase additional Products / Services, as will then be evidenced on Exhibit B(s), "SAMPLE" attached hereto and by this reference made a part hereof.

NOW THEREFORE, in consideration of the mutual covenants and promises contained herein, the parties agree that CIC will deliver Annual PEOPLEWARE to Customer, twenty-four (24) hours/day, seven (7) days/week.

ANNUAL PEOPLEWARE

A. Hardware

Maintenance - CIC will assist in problem determination and cooperate with Customer and Customer's maintenance personnel to maximize up time. Although CIC may recommend computer hardware maintenance options, actual agreement execution and resultant costs, remain Customer's responsibility.

Emergency Backup - CIC will provide personnel to assist Customer in locating backup computer hardware; coordinate the temporary relocation of Customer's operating / application systems / data and assist in Customer's emergency processing, at CIC's then current hourly rate.

B. Software

Operating Systems – CIC trained personnel will promptly respond / resolve all connectivity and communication questions, problems, etc. encountered in the use of your hardware, operating systems, local area and wide area networks, including hubs, routers, VPN devices, communication lines, etc. and will inform, recommend and assist you in ordering / pre-testing all future operating system releases, enhancements and/or program temporary fixes from CIC's vendors necessary to maintain your hardware at a level supportable by CIC.

Application Systems – CIC develops and maintains a working knowledge of not only the Application Systems, but more importantly, how each of our many features are currently used in your operation, permitting our PEOPLEWARE Team's active participation in recommending procedural changes necessary to increase utilization of our new features and enhancements as they become available. Following initial implementation, CIC will continue to inform, recommend and assist in ordering, providing and pre-testing all new Application System Releases, Enhancements and/or Program Temporary Fixes from CIC's vendors, as necessary, to maintain your software at a level supportable by CIC.

Future Releases / Enhancements / Program Temporary Fixes – CIC will inform, recommend and assist Customer in ordering / pre-testing all future operating or application system releases, enhancements and/or program temporary fixes from CIC and CIC's vendors necessary to maintain Customer at a level supportable by CIC. Actual acquisition and/or on-site installation / implementation costs for such future releases, enhancements and/or program temporary fixes remain Customer's responsibility unless specifically included on Exhibit A.

C. PEOPLEWARE

"INSTANT Response" – Customers utilizing our "Internet Accessible" Annual PEOPLEWARE System (APS) to log support calls by "Task Code" - Twenty-Four (24) Hours/Day = Seven (7) Days/Week, may enter their specific questions and/or concerns in their own words, attach all related screen / report images for further clarification, select priority / maximum response times of IMMEDIATE, 2, 4 or 8 working hours and receive automatic e-mail updates triggered by every support call action.

1. APS provides retrieval / displays CIC's resolution documentation for a date range within the same "Task Code" to our staff, providing immediate resolution for a high percentage of your support calls along with excellent cross training to prevent related calls in the future.
2. Our APS "Quick Reference" also provides Customers instant access to our most current Web Based Documentation for your specific "Task Code", saving you valuable time normally spent looking for your current copy of CIC's manual or the applicable section, page and paragraph.
3. APS enables our Customers to confirm CIC's open support call status (Internet & Telephone), reassignment, escalation and projected resolution date / time plus provide an opportunity for our Customers to add additional information to their original open call(s) at any time.
4. When requested, APS displays a list of current "PeopleWires", which describe CIC known problems / issues communicated to our Customers. If a CIC program temporary fix (PTF) is available, our FTP location and automatic downloading instructions will be provided. Otherwise, CIC's recommended "temporary work around" with instructions can be viewed and printed, along with our current estimated PTF availability.

5. Finally, using APS, Customers are provided the ability to access their Support Issues, along with all associated Actions and Resolutions, that have been closed within the past year by "Keyword", Date Range and/or Reference Number.

Toll Free Access – CIC will continue to provide Customer with toll free telephone access plus CIC's assistance in entering Customer's questions / concerns and requested maximum response time of 2, 4 or 8 working hours into CIC's Annual PEOPLEWARE System.

Support – In summary, CIC will provide the computer hardware, operating and application systems, communication networks and/or other related support necessary to assure Customer's optimum utilization of existing / future functionality regardless of Customer's employee turnover, reassignment and/or future operating or application system releases, enhancements and/or program temporary fixes, by telephone, "DESKTOP Response" and/or "ON-DEMAND Response" unless, dependent upon severity, expediency and other pertinent factors, CIC determines to travel to Customer's location.

Training - CIC will also provide the computer hardware, operating and application systems, communication networks and/or other related training necessary to assure Customer's optimum utilization of existing / future functionality regardless of Customer's employee turnover, reassignment and/or future operating or application system releases, enhancements and/or program temporary fixes. at CIC's then current telephone / "DESKTOP Response" / "ON-DEMAND Response" hourly rates or regional workshop / on-site daily rates.

Problem Identification / Vendor Communication - Customer assumes responsibility for identifying probable cause and providing additional information as required, to assist CIC and CIC's vendors in resolving Customer's questions / concerns. CIC assumes exclusive responsibility for communicating and coordinating with all vendors in resolving Customer's questions / concerns.

Products / Services - CIC will maintain the configuration, system / communication schematics, file utilization and staff knowledge necessary to assure the continuing compatibility of any Products / Services purchased from CIC with Customer's existing computer hardware, operating and application systems, communication networks and/or other related areas of Customer's automation environment.

Site Evaluation - CIC will periodically review and discuss Customer's satisfaction with the Annual PEOPLEWARE and Products / Services provided by CIC and CIC's vendors, the effectiveness of Customer's computer hardware, operating and application systems, communication networks and/or other related areas of Customer's automation environment and recommend additional Annual PEOPLEWARE and/or Products / Services for Customer's consideration.

GENERAL

Delivery - Although CIC may assist Customer in purchasing and coordinating the timely delivery and installation of Products / Services from CIC's vendors, CIC shall not be liable for any damages, penalty for delay in delivery and/or failure to give notice of delay when such delay is due to acts of God, delay in transportation, delay in delivery or any other causes beyond the reasonable control of CIC.

Access - Subject to statutory or Customer determined limitations, Customer agrees to permit CIC's employees access to Customer's computer hardware, operating and application systems, communication networks and/or other related areas of Customer's automation environment including access to Customer's Internet connection and a telephone, for purposes of performing CIC's obligations under this Agreement.

Customer further agrees to make its employees available to CIC at Customer's location to facilitate effective implementation / utilization of Annual PEOPLEWARE and/or Products / Services and understands that failure to do so can result in additional CIC effort / time, which may be billable to Customer.

Non-Disclosure - CIC and Customer acknowledge confidential information considered proprietary by one of the parties may be furnished by it to the other party from time to time in the performance of this Agreement. CIC and Customer agree to not discuss, reveal or provide such confidential information except to the extent disclosure is required by law or by an order of a court of competent jurisdiction.

The parties further agree the proprietary nature of CIC's Annual PEOPLEWARE procedures and related documentation are of substantial importance and it shall be Customer's obligation to protect said procedures and related documentation from unauthorized disclosure or use and to destroy all such confidential information upon the expiration or termination of this Agreement.

Additional Expenses - All miscellaneous expenses incurred by CIC, i.e., travel, mileage, lodging and meals are additional and will be invoiced at cost and paid monthly to CIC by Customer upon receipt of invoice, unless otherwise stated herein.

Financial Liability - Each party shall be solely responsible for any liability resulting from that party's negligence.

Ownership - Customer will defend and indemnify CIC against any claim or legal proceedings with regard to Customer's proprietary rights to use all computer hardware, operating and application systems, communication networks and/or other related areas of Customer's automation environment. CIC will defend and indemnify Customer against any claim or legal proceedings with regard to CIC's proprietary rights to provide the Annual PEOPLEWARE and Products / Services delivered in this Agreement subject to CIC's and CIC's respective vendor software license agreements, which CIC shall provide and Customer agrees to sign.

Warranty and Limitation of Remedy - CIC warrants the Products provided hereunder will perform according to the respective vendor's and CIC's published specifications, that any and all such warranties provided by the manufacturers or original vendors shall be passed on and inure to the benefit of the Customer. CIC further warrants the Annual PEOPLEWARE and Products / Services provided under this Agreement will not prevent the Customer's computer hardware, operating and application systems, communication networks and/or other related areas of Customer's automation environment from operating and providing the functionality previously available to Customer. The warranty stated herein shall survive during the entire term of this Agreement.

The aforesaid warranty and CIC's obligation and liabilities thereunder are in lieu of, and Customer hereby waives, all other guarantees and warranties and all obligations and liabilities thereunder, expressed or implied arising by law or otherwise, including without limitation any implied warranty of fitness for a particular purpose or of merchantability, and all obligations and liabilities with respect to loss of use, indirect and consequential damages including but not limited to loss of profits or revenue, loss of use of equipment, costs of substitute equipment, or other down-time costs.

Customer agrees CIC's maximum liability will be limited to the EXHIBIT A - ANNUAL PEOPLEWARE TOTAL CIC received in the most recent year, minus any funds owed or disbursed for support and enhancements.

Non-Employment - Independent of any other obligation under this Agreement, CUSTOMER and CIC agree to not intentionally, whether directly or indirectly, whether as an individual for its own account, for or with any other person, firm, corporation, partnership, joint venture, association, organization, or other entity whatsoever, interview or attempt to employ, contract with or otherwise obtain the services of a current or former employee of the other party without such party's approval, for a period of one (1) year after completion of this Agreement. The interviewing company agrees to inform the employee that notification must be made to their current (or past) employer prior to any offer being extended to the individual. This provision is not intended to restrict the civil rights or liberties of any private individual, but to curtail counter productive human resource depletion of one (1) party for the advantages of the other party while both parties have rights and obligations under this Agreement.

Execution / Term - This Agreement is in full force and effect as of the date of execution, for one (1) year from the day and year first above written and shall be considered renewed annually by CIC's issuance of an invoice for this same EXHIBIT A - ANNUAL PEOPLEWARE TOTAL or in subsequent years, CIC's revised EXHIBIT A - ANNUAL PEOPLEWARE TOTAL and invoice paid by Customer, within thirty (30) days of each renewal date.

Notwithstanding the foregoing, Customer may terminate this Agreement for cause upon ninety (90) days written notice to CIC and the EXHIBIT A - ANNUAL PEOPLEWARE TOTAL received by CIC in the most recent year, minus any funds owed or disbursed for support and enhancements, prorated through the date of such termination, returned to Customer, providing CIC is given such ninety (90) days to resolve the issues at hand to Customer's satisfaction.

Either party may also terminate this Agreement in writing, at least ninety (90) days prior to each renewal date.

Governing Law - This Agreement constitutes the entire Agreement between the parties, and shall be construed in accordance with the laws of the State of Kansas.

Waiver - The waiver of one breach or default hereunder shall not constitute the waiver of any subsequent breach or default.

Assignment - This Agreement shall be binding upon and shall inure solely to the benefit of the parties hereto and their respective successors in interest and not for the benefit of any other person or legal entity.

Although CIC may assign data translation, installation, training, support and enhancement development to its vendors, distributors and/or subcontractors, CIC shall at all times be responsible for their performance.

Entire Agreement - The Agreement and the attachments hereto represent the entire agreement between the parties and shall supersede all existing contracts and/or agreements previously executed between said parties, with respect to the subject matter hereof. All parties have negotiated this Agreement at arms length, and no party shall be deemed as the drafter of the Agreement for purpose of interpreting any potential ambiguities in the Agreement and each provision and Exhibit hereof, may be modified only in writing duly executed by all parties. In the event Customer issues a purchase order or other instrument for the Annual PEOPLEWARE and/or Products / Services herein specified, it is understood and agreed that such purchase order or other instrument is for the Customer's internal use and purpose only and shall in no way affect any of the terms and conditions of this Agreement.

Status - CIC shall be considered an independent contractor, and this Agreement does not constitute or imply that CIC is or will be an employee of Customer.

Insurance - During the term of this Agreement, CIC shall carry and maintain Workmen's Compensation and Employer's Liability Insurance covering its employees in accordance with statutory requirements applicable to the performance of its business.

Subject Headings - The subject headings of the paragraphs of this Agreement are included for purposes of convenience only, and shall not affect the construction or interpretation of its provision.

Severability - In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such provision shall be changed and interpreted to accomplish the objectives of such provision to the greatest extent possible under applicable law and the remaining provisions of this Agreement shall continue to remain in effect.

Notices - The notices to be given under this Agreement shall be made in writing and shall be sufficient if delivered personally or mailed by First Class United States Mail, postage prepaid, to the other party at the address previously indicated.

The parties hereto have executed this Agreement the day and year first above written.

By: Robert G. Mark
Computer Information Concepts, Inc.

By: _____
Harper County, Kansas



EXHIBIT A
Page 1 of 2

Annual PEOPLEWARE Agreement by and between Computer Information Concepts, Inc. (CIC) and Harper County, Kansas, dated August 1, 2020

ANNUAL PEOPLEWARE

\$ 0.00 Support – Operating Systems

\$.00 – Server Farm

“Without an On-Site Full Time Network Technician”

\$.00 – Personal Computer / Server, Department and/or County File Server(s)

“With an On-Site Full Time Network Technician”

\$ 750.00 – Department / County with Maximum of Six (6) Hardware Devices

“Without an On-Site Full Time Network Technician”

\$ 1,500.00 – Personal Computer / Server or Department File Server

“Without an On-Site Full Time Network Technician”

\$ 2,500.00 – County File Server(s)

“Without an On-Site Full Time Network Technician”

CIC trained personnel will promptly respond by telephone, DESKTOP Response and/or ON-DEMAND Response to all connectivity and communication questions, problems, etc. encountered in the use of your hardware, operating systems, local area and wide area networks during operation of the following Application Systems and will inform, recommend and assist you in ordering / pre-testing all future operating system releases, enhancements and/or program temporary fixes from CIC's vendors necessary to maintain your hardware at a level supportable by CIC. On-Site operating system support and installation / configuration of new equipment is additional and will be invoiced in one (1) hour increments at CIC's then current travel & on-site hourly rates plus mileage, lodging and meals at cost and paid monthly to CIC by Customer upon receipt of invoice.

21,410.00 Support – Application Systems

- 11,190.00 Tax Administration Solution - Appraisal, Assessment and Collection Modules (Real Estate, Personal Property, Oil, Gas, Severed Minerals, State Assessed Utilities, Intangibles, Special Assessments, Neighborhood Revitalization, 16/20M Trucks and Motor Vehicle, Rental Excise, Antique Auto, RV's, Lienholder & QMAS)
- 7,835.00 Budgetary / Fund Accounting (Budget Preparation, Purchasing, Accounts Payable, Capital Assets, General Ledger, Taxes Payable Interface, Banking & Investments, Daily Statement Balancing, Cash Receipting, Project / Grant Reporting plus Local / State / Federal Reporting)
- 340.00 Custom Programming – KRONOS Payroll to CIC Budgetary / Fund Accounting Interface (Hours)
- 310.00 Microsoft SQL Server Reporting Services (SSRS) - Plus Unlimited Access to ALL CIC and Customer Developed Reports - Minimum of Five (5) Reports During the Initial Year
- 310.00 Integrated Imaging - Unlimited Seats
- 1,425.00 INSTANT Sharing / Seat – 15 Seats

EXHIBIT A
Page 2 of 2

Annual PEOPLEWARE Agreement by and between Computer Information Concepts, Inc. (CIC) and Harper County, Kansas, dated August 1, 2020

ANNUAL PEOPLEWARE

5,340.00 Enhancements – Application Systems

- 3,475.00 Tax Administration Solution - Appraisal, Assessment and Collection Modules (Real Estate, Personal Property, Oil, Gas, Severed Minerals, State Assessed Utilities, Intangibles, Special Assessments, Neighborhood Revitalization, 16/20M Trucks and Motor Vehicle, Rental Excise, Antique Auto, RV's, Lienholder & QMAS)
- 1,620.00 Budgetary / Fund Accounting (Budget Preparation, Purchasing, Accounts Payable, Capital Assets, General Ledger, Taxes Payable Interface, Banking & Investments, Daily Statement Balancing, Cash Receipting, Project / Grant Reporting plus Local / State / Federal Reporting)
- 95.00 Custom Programming – KRONOS Payroll to CIC Budgetary / Fund Accounting Interface (Hours)
- 75.00 Microsoft SQL Server Reporting Services (SSRS) - Plus Unlimited Access to ALL CIC and Customer Developed Reports - Minimum of Five (5) Reports During the Initial Year
- 75.00 Integrated Imaging - Unlimited Seats

(1,070.00) Annual Peopleware INSTANT Response Support Call Log Credit – 99.33% Logged

\$ 25,680.00 ANNUAL PEOPLEWARE TOTAL

"SAMPLE"

EXHIBIT B#

Annual PEOPLEWARE Agreement by and between Computer Information Concepts, Inc. (CIC) and Harper County, Kansas, dated August 1, 2020

PRODUCTS / SERVICES TO BE PROVIDED:

<u>Description</u>	<u>Qty</u>	<u>Retail</u>	<u>Discounted</u>
		TOTAL RETAIL PRICE	\$x,xxx.xx
		TOTAL EXHIBIT PRICE	\$x,xxx.xx

Miscellaneous Expenses, i.e.; travel, mileage, lodging, meals, etc., at cost, will be paid by Customer upon receipt of a separate CIC invoice.

SCHEDULED DELIVERY:

It is anticipated the Products / Services will be delivered / provided within thirty (30) days after CIC's receipt of this signed exhibit and your Check or Purchase Order.

ACCEPTANCE / PAYMENT TERMS:

To complete the ordering process, please:

1. Mail a signed copy of this Exhibit along with your Check for the Total Exhibit Price to 2843 31st Avenue, Greeley, Colorado 80631

OR

2. Fax a signed copy of this Exhibit along with your Purchase Order for the Total Exhibit Price to (970) 330-0839. Full Payment will then be due and payable upon delivery of the Products / Services.

Failure to execute within twenty (20) days will render this Exhibit null and void.

By: _____
Computer Information Concepts, Inc.

By: _____
Customer

Exhibit Date

Acceptance Date



2843 31st Avenue
Greeley, CO 80631
1-800-437-7457

INVOICE

Page: 1

Invoice Number: PS131091
Invoice Date: 8/1/2020

Computer Information Concepts

Bill
To: Harper County
201 N. Jennings
Anthony, KS 67003

Ship
To: Harper County
201 N. Jennings
Anthony, KS 67003

Tax Ident. Type	Legal Entity	Customer ID	490
Ship Via		P.O. Number	
Ship Date	5/22/2020	P.O. Date	5/22/2020
Due Date	8/1/2020	Our Order No.	
Terms		SalesPerson	

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Annual Peopleware Agreement August 1, 2020 – July 31, 2021 Support - Operating and Application Systems					
Tax Administration Solution	Each	1	1	11,190.00	11,190.00
Budgetary / Fund Accounting - Budget Prep	Each	1	1	7,835.00	7,835.00
Custom Programming - KRONOS	Each	1	1	340.00	340.00
Microsoft SQL Server Reporting Services (SSRS)	Each	1	1	310.00	310.00
Integrated Imaging / Seat - Unlimited Seats	Each	1	1	310.00	310.00
INSTANT Sharing / Seat - 15 Seats	Each	1	1	1,425.00	1,425.00
INSTANT Response Credit	Each	1	1	-1,070.00	-1,070.00
Enhancements - Application Systems					
Tax Administration Solution	Each	1	1	3,475.00	3,475.00
Budgetary / Fund Accounting - Budget Prep	Each	1	1	1,620.00	1,620.00
Custom Programming - KRONOS	Each	1	1	95.00	95.00
Microsoft SQL Server Reporting Services (SSRS)	Each	1	1	75.00	75.00
Integrated Imaging / Seat - Unlimited Seats	Each	1	1	75.00	75.00

Amount Subject to Sales Tax USD 0
Amount Exempt from Sales Tax 25,680.00

Subtotal: 25,680.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 25,680.00



2843 31st Avenue
Greeley, CO 80631
1-800-437-7457

Computer Information Concepts

June 5, 2020

Ms. Audrey Anderson
Harper County
201 N. Jennings
Anthony, Kansas 66101

Dear Ms. Anderson,

Please sign both copies of our enclosed Annual Peopleware Agreement (page 6), retaining one (1) copy for your files and returning the remaining copy along with your payment in the amount of \$25,680.00 before August 1, 2020, to continue accessing Annual PEOPLEWARE via www.cicesp.com or toll free at (800) 437-7457 –

Twenty-Four (24) Hours/Day – Seven (7) Days/Week!!!

“INSTANT Response” – Customers utilizing our **“Internet Accessible” Annual PEOPLEWARE System (APS)** to log support calls by **“Task Code” - Twenty-Four (24) Hours/Day – Seven (7) Days/Week**, may enter their specific questions and/or concerns in their own words, attach all related screen / report images for further clarification, select priority / maximum response times of **IMMEDIATE**, 2, 4 or 8 working hours and receive automatic e-mail updates triggered by every support call action.

1. **APS** provides retrieval / displays **CIC’s** resolution documentation for a date range within the same **“Task Code”** to our staff, providing immediate resolution for a high percentage of your support calls along with excellent cross training to prevent related calls in the future.

2. Our **APS “Quick Reference”** also provides Customers instant access to our most current Web Based Documentation for your specific **“Task Code”**, saving you valuable time normally spent looking for your current copy of **CIC’s** manual or the applicable section, page and paragraph.

3. **APS** enables our Customers to confirm **CIC’s** open support call status (Internet & Telephone), reassignment, escalation and projected resolution date / time plus provide an opportunity for our Customers to add additional information to their original open call(s) at any time.

4. When requested, **APS** displays a list of current **“PeopleWires”**, which describe **CIC** known problems / issues communicated to our Customers. If a **CIC** program temporary fix (PTF) is available, our FTP location and automatic downloading instructions will be provided. Otherwise, **CIC’s** recommended **“temporary work around”** with instructions can be viewed and printed, along with our current estimated PTF availability.

5. Finally, using APS, Customers are provided the ability to access their Support Issues, along with all associated Actions and Resolutions, that have been closed within the past year by "Keyword", Date Range and/or Reference Number.

"DESKTOP Response / Resolution" – Actively participate in resolution of your support, enhancement and training issues without the wasted time and expense previously required to travel on-site. Using state of the art web conferencing technology, our technical support staff can immediately "observe" your desktop from our office, significantly reducing the time and effort required to resolve issues and provide just-in time training without the wasted time and expense our competitors still charge for traveling to your location –

"BETTER THAN ON-SITE"!

"ON-DEMAND Response / Resolution" – Access pre-recorded software demonstrations / training sessions, etc, from your standard Internet browser. Available from the right side of our home page, ON-DEMAND Response initially provides a list of all sessions currently available. After selecting the demonstration / training session of your choice and entering a password provided by CIC's Resource Development and/or PEOPLEWARE Staff, you may view the selected software demonstration or training session, including audio and video of the presenter and their related presentation materials, whiteboards, PC desktop, software applications, etc. necessary to convey their message. Session player controls including pause, rewind, and fast forward further provide you control over playback for maximum time management.

"AT YOUR CONVENIENCE & AS MANY TIMES AS YOU LIKE!"

Finally, our Annual Peopleware Agreement includes all regulatory, user defined and vendor enhancements identified, prioritized and approved by our Users during our "free" Annual User Symposium, or as needed during the year by your Enhancement Review Team Representatives. Although our enhancements are normally delivered annually, along with our Task Based, Internet Accessible User Manuals, the actual enhancements to be included and the date of each release is also determined by our Users. While our annual charge for enhancements is also determined and approved annually by our Users, CIC further guarantees to deliver any and all State / Federal regulatory enhancements, regardless of cost, without any additional charge to our Customers.

Guaranteed Response Time - Our PEOPLEWARE and Technical Teams guarantee a maximum of IMMEDIATE 2, 4 or 8 hour response to any questions, problems, etc. encountered during your utilization of our Automation Solutions.

CIC also assumes exclusive responsibility for communicating and coordinating with all vendors, as may be necessary, in resolving your problems. In summary, CIC's "Total Solution Plan" delivers all three (3) "Wares"; hard, soft &

PEOPLE --- 24 HOURS / DAY - 7 DAYS / WEEK!!!

Sincerely,



Melayna Clark-Rael

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or (800) 437-7457, ext. 157

MCR:sz
Enclosures