



# Agenda

## Harper County

### Board Of County Commissioners

### Harper County Courthouse

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Monday, October 18, 2021 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizens desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Mike Bennett And Ami DeLacerda - 9:15 A.m.

- o Executive Session - Non-Elected Personnel

2. Mike Bennett And Sheena Thomas - 9:30 A.m.

- o Landfill Groundwater
- o Cather Bridge
- o Side Grip Pile Driver
- o Grader Delivery
- o Lowboy Trailer
- o Project Listing

3. Jennifer Wolff - Department On Aging/Public Transport - 9:45 A.m.

- Department Update

Documents:

[SENIOR CENTER MONTHLY TOTALS SEPT 2021.PDF](#)  
[DEPT ON AGING SEPT 2021 MONTH END REPORT.PDF](#)

4. Kelsie Murphy - County Clerk - 10:00 A.m.

- Public Hearing - Road Vacation

5. Heather Struble - Health - 10:15 A.m.

- Department Update
- Vaccine Order

Documents:

[HEALTH DEPT UPDATE 101821.PDF](#)

6. Kevin Alexander - Harper County Community Foundation - 10:30 A.m.

- Foundation Grant Update

7. Jan Harding - EMS - 10:45 A.m.

- Remount Ambulance Request for Bids

8. Department Head Meeting - 11:00 A.m. - 12:00 P.m.

- Health Department Basement

9. Melinda McCurley - 12:00 P.m.

- Executive Session - Non-Elected Personnel
- CID Committee

10. Ami DeLacerda - HR - 12:15 P.m.

- Department Update

G. Correspondence

H. Adjourn

### Harper SR MEALS FY 2021

Month	Congregate Meals	Home Delivered	IIIC2 HD Meals	Total Meals	PHC Order	People Served	Meal Cost	Serving Days	Meal Cost	Project Income	%	IIIC2 Reimb\$	%	Mill Levy	%	AveP.I per meal	Voltr Hrs
January	235	279	155	669	673	40	\$ 5.70	19	\$ 3,630.90	\$ 1,002.00	28%	\$ 1,359.35	37%	\$ 1,269.55	35%	\$1.95	59
February	158	230	185	573	578	42	\$ 5.70	16	\$ 3,294.60	\$ 718.00	22%	\$ 1,633.55	50%	\$ 943.05	29%	\$1.85	48
March	201	351	245	797	798	42	\$ 5.70	22	\$ 4,548.60	\$ 972.00	21%	\$ -	0%	\$ 3,576.60	79%	\$1.76	62
April	203	314	240	757	753	42	\$ 5.70	22	\$ 4,292.10	\$ 697.00	16%	\$ -	0%	\$ 3,595.10	84%	\$1.35	62
May	208	281	191	680	679	39	\$ 5.70	20	\$ 3,870.30	\$ 1,303.00	34%	\$ -	0%	\$ 2,567.30	66%	\$2.66	54
June	199	325	188	712	712	39	\$ 5.70	22	\$ 4,058.40	\$ 1,071.00	26%	\$ -	0%	\$ 2,987.40	74%	\$2.04	53
July	212	295	172	679	679	38	\$ 5.70	21	\$ 3,870.30	\$ 1,100.00	28%	\$ -	0%	\$ 2,770.30	72%	\$2.17	61
August	211	361	108	680	680	39	\$ 5.70	21	\$ 3,876.00	\$ 1,043.00	27%	\$ -	0%	\$ 2,833.00	73%	\$1.82	52
September	189	291	193	673	673	36	\$ 5.70	21	\$ 3,836.10	\$ 935.00	24%	\$ -	0%	\$ 2,901.10	76%	\$1.95	52
October				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
November				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
December				0			\$ 5.70		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
2021 YTD	1816	2727	1677	6220	6225				\$ 35,277.30	\$ 8,841.00	25%	\$ 2,992.90	8%	\$ 23,443.40	66%	\$1.95	503

\*Grant \$'s used for FY 21

### Attica SR MEALS FY 2021

Month	Congregate Meals	Home Delivered	IIIC2 HD Meals	Total Meals	Annex Order	People Served	Meal Cost	Serving Days	Meal Cost	Project Income	%	IIIC2 Reimb\$	%	Mill Levy	%	AveP.I per meal	Voltr Hrs
January	176	100	56	332	333	24	\$ 7.00	19	\$ 2,331.00	\$ 784.00	34%	\$ 491.12	21%	\$ 1,055.88	45%	\$2.84	46
February	120	81	43	244	246	23	\$ 7.00	15	\$ 1,722.00	\$ 597.00	35%	\$ 379.69	22%	\$ 745.31	43%	\$2.97	35
March	210	112	68	390	392	26	\$ 7.00	23	\$ 2,744.00	\$ 775.00	28%	\$ -	0%	\$ 1,969.00	72%	\$2.41	66
April	199	82	63	344	347	23	\$ 7.00	22	\$ 2,429.00	\$ 767.00	32%	\$ -	0%	\$ 1,662.00	68%	\$2.73	55
May	178	81	53	312	312	25	\$ 7.00	20	\$ 2,184.00	\$ 895.00	41%	\$ -	0%	\$ 1,289.00	59%	\$3.46	29
June	195	105	66	366	366	26	\$ 7.00	22	\$ 2,562.00	\$ 600.00	23%	\$ -	0%	\$ 1,962.00	77%	\$2.00	50
July	163	101	63	327	327	22	\$ 7.00	21	\$ 2,289.00	\$ 710.00	31%	\$ -	0%	\$ 1,579.00	69%	\$2.69	26
August	169	107	66	342	344	21	\$ 7.00	22	\$ 2,408.00	\$ 932.00	39%	\$ -	0%	\$ 1,476.00	61%	\$3.38	32
September	162	87	61	310	311	33	\$ 7.00	20	\$ 2,177.00	\$ 811.00	37%	\$ -	0%	\$ 1,366.00	63%	\$3.26	31
October				0			\$ 7.00		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
November				0			\$ 7.00		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
December				0			\$ 7.00		\$ -		###	\$ -	####	\$ -	####	#DIV/0!	
2021 YTD	1572	856	539	2967	2978				\$ 20,846.00	\$ 6,871.00	33%	\$ 870.81	4%	\$ 13,104.19	63%	\$2.83	370

\*Grant \$'s used for FY 21

### COMBINED Harper Co SR MEALS FY 2021

Month	Congregate Meals	Home Delivered	IIIC2 HD Meals	Total Meals	PHC Order	People Served	Meal Cost	Serving Days	Meal Cost	Project Income	%	IIIC2 Reimb\$	%	Mill Levy	%	AveP.I per meal	Voltr Hrs
January	411	379	211	1001		64	\$ 5,961.90		\$ 1,786.00	\$ 30%	\$ 1,850.47	31%	\$ 2,325.43	39%	\$2.26	105	
February	278	311	228	817		65	\$ 5,016.60		\$ 1,315.00	\$ 26%	\$ 2,013.24	40%	\$ 1,688.36	34%	\$2.23	83	
March	411	463	313	1187		68	\$ 7,292.60		\$ 1,747.00	\$ 24%	\$ -	0%	\$ 5,545.60	76%	\$2.00	128	
April	402	396	303	1101		65	\$ 6,721.10		\$ 1,464.00	\$ 22%	\$ -	0%	\$ 5,257.10	78%	\$1.83	117	
May	386	362	244	992		64	\$ 6,054.30		\$ 2,198.00	\$ 36%	\$ -	0%	\$ 3,856.30	64%	\$2.94	83	
June	394	430	254	1078		65	\$ 6,620.40		\$ 1,671.00	\$ 25%	\$ -	0%	\$ 4,949.40	75%	\$2.03	103	
July	375	396	235	1006		60	\$ 6,159.30		\$ 1,810.00	\$ 29%	\$ -	0%	\$ 4,349.30	71%	\$2.35	87	
August	380	468	174	1022		60	\$ 6,284.00		\$ 1,975.00	\$ 31%	\$ -	0%	\$ 4,309.00	69%	\$2.33	84	
September	351	378	254	983		69	\$ 6,013.10		\$ 1,746.00	\$ 29%	\$ -	0%	\$ 4,267.10	71%	\$2.40	83	
October	0	0	0	0		0	\$ -		\$ -	\$ ###	\$ -	####	\$ -	####	#DIV/0!	0	
November	0	0	0	0		0	\$ -		\$ -	\$ ###	\$ -	####	\$ -	####	#DIV/0!	0	
December	0	0	0	0		0	\$ -		\$ -	\$ ###	\$ -	####	\$ -	####	#DIV/0!	0	
2021 YTD	3388	3583	2216	9187			\$ 56,123.30		\$ 15,712.00	\$ 28%	\$ 3,863.71	7%	\$ 36,547.59	65%	\$2.25	872	

To: Harper County Commissioners  
 From: Jennifer Wolff, County DOA&T Director  
 Dept on Aging & Public Transp. Monthly Report

	2021 SEPTEMBER		2020 SEPT
<b>HARPER COUNTY PUBLIC TRANSPORTATION SERVICES:</b>			
Total Monthly Costs	\$10,694.26		\$8,516.71
Total Project Income (Passenger Fee's)	\$1,467.30		\$877.89
Net Monthly Cost	\$9,226.96		\$7,638.82
Local Match (30%)	\$0.00		\$ -
State Reimbursement (20%)	\$0.00		\$ -
<b>KDOT Reimbursement 100% Thru 1/31/22</b>	<b>\$9,226.96</b>		<b>\$7,638.82</b>
<b>Administrative Reimbursement (Fed 80%/Local 20%)</b>	<b>\$1,118.45</b>		<b>\$1,658.62</b>
Total Riderships (one Way Trips) 4 vehicles	676		596
Elderly	425	63%	223
Disabled	61	9%	198
General Public (-60)	190	28%	175
Non-Ambulatory (used lift)	87	13%	55
# of Unduplicated Riders	99		90
Revenue Miles Driven	5863		4536

**OLDER AMERICANS ACT TITLE IIIB INFORMATION & ASSISTANCE GRANT:**

Total Unduplicated Participants	94		209
Total Units of Service	144		101
Total Monthly Cost	\$1,440.00		\$1,010.00
Local Match 10.5%	\$151.59		\$ -
<b>OAA Title IIIB Reimbursement</b>	<b>\$1,288.41</b>		<b>\$1,010.00</b>

\*Cares Act funding allowed our units to start over in March.

**OLDER AMERICANS ACT TITLE IIIE FAMILY CAREGIVERS GRANT:**

Total Units of Service	550.03		15
Total Monthly Cost	\$658.03		\$ 15.00
<b>OAA Title IIIE Reimbursement</b>	<b>\$658.03</b>		<b>\$ 15.00</b>

**OLDER AMERICANS ACT TITLE IIIC HOME DELIVERED MEALS GRANT:**

Total meals served	84		269
Total meal cost (grant = \$8.83 each)	\$741.72		\$2,359.13
Total project income/donations	\$60.00		\$30.00
USDA subsidy reimbursement	\$0.00		\$0.00
Local Match/Mill Levy	\$681.72		\$0.00
<b>SCKAAA IIIC Reimbursement</b> *grant \$ used for State FY 21*	<b>\$0.00</b>		<b>\$2,329.13</b>

**TEFAP/USDA Commodity Foods Distribution:**

Total Households Served 9/23/2021	78/147 Indiv	65/130 Indiv
Next Distribution 10/28 8:30 am - Noon		

**Department Notes/Updates:**

**Transportation:**

New to us 2013 minibus had blow out on 9/14 which led to changing all tires for prevention & peace of mind. KDOT approved. No injuries

Jennifer drove 52.25 Hours in Sept

9/14 participated in Ks Public Transit Assoc. annual meeting via Zoom.

9/1 Annual KDOT inspection of vehicles. 2015 bus needs roof repair interior.

**AGING:**

Participated in SCKAAA Board of Directors Meeting in Derby 9/27

Participated in OKIRSA (info & assistance group) meeting via Zoom 9/28

Worked on co-writing new Kansas Injury Prevention Grant with PHC/Michelle Overton for 3 Fall Prevention classes in 2022

Organized 3 day Fall Prevention workshop with PHC/Michelle Overton to begin 10/26, 11/2 & 11/9

Assisted Caregiver with a wheelchair ramp purchase & window a/c unit replacement as part of our IIIIE Caregiver Grant.

Weekly- write Aging news article with transportation schedule for the next week. Submitted to all 3 papers.

Harper S.C: Worked for Kaylin 8/15& 29. Turned down BBQ rental 10/15 - not renting HSC at this point. Not worth risking meal program

Attica S.C: Worked for Ramona 9/20 & 21

We had a several new volunteers to help unload our TEFAP truck, pack boxes & deliver to cars in Sept. Thanks to Sheena for posting info on FB for me!



# *HARPER COUNTY*

## **REQUEST FOR COUNTY BOARD ACTION**

Items must be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

**Item #:** \_\_\_\_\_

*(Assigned by Administrator)*

**Meeting Date: 10/18/2021**

**Department: Public Health**

**Item Requested: Department Update & Inordinate Spending Authorizations**

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Department Update on Public Health Services

Inordinate Spending Authorization for PCV 13 Vaccine and KIPHS



**Inordinate Spending Authorization**  
 (For items above spending limits but within budgets.)

Department: Health

Date: 10/5/2021

Requestor: Heather Struble

Item description: PCV13 Vaccine  
 Cost Per Item: \$209.00      Quantity: 20      Extended Cost: \$4,180.06

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Related expenses (eg. Shipping & Handling): 15

Total Requested Spending: \$4,195.06

Budget Account(s):	Fund	Dept	Object	Amount
	<u>008</u>	<u>/ 24</u>	<u>/ 306238</u>	<u>\$ 4,195.06</u>
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	<b>Total budget lines:</b>			<b><u>\$ 4,195.06</u></b>

**Project description/justification:**

Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wasteage.

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Attach required quotes and additional documentation as needed.

Approved Date: \_\_\_\_\_

BoCC Signature: \_\_\_\_\_



## Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health Date: 10/18/2021

Requestor: Heather Struble, Administrator

Item description: KIPHS  
 Cost Per Item: \$3,199.30      Quantity: 1      Extended Cost: \$3,199.30

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Item description: \_\_\_\_\_  
 Cost Per Item: \_\_\_\_\_      Quantity: \_\_\_\_\_      Extended Cost: \$0.00

Related expenses (eg. Shipping & Handling): \_\_\_\_\_  
 Total Requested Spending: \$3,199.30

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 301067	\$ 1,699.30
	008	/ 26	/ 301067	\$ 1,500.00
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	<b>Total budget lines:</b>			<b>\$ 3,199.30</b>

**Project description/justification:**  
PH Clinic Annual Maintenance Fee for 2021  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Attach required quotes and additional documentation as needed.**

Approved Date: \_\_\_\_\_

BoCC Signature: \_\_\_\_\_



KIPHS, Inc.  
PO BOX 782083  
Wichita, KS 67278 US  
(316)682-0900  
support@kiphs.com  
http://www.kiphs.com

# Invoice



**BILL TO**

Heather Struble  
Harper County Health Department  
123 N Jennings  
Anthony, KS 67003

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
7317	10/01/2021	\$3,199.30	02/01/2022	Feb 1	

DESCRIPTION	QTY	RATE	AMOUNT
Kansas PHClinic Annual Maintenance Fee	1	3,199.30	3,199.30
For 2022 Calendar Year: User Licenses, Upgrades and Help Desk			
	<b>BALANCE DUE</b>		<b>\$3,199.30</b>

