



**Agenda
Harper County
Board Of County Commissioners
Harper County Courthouse**

Monday, April 20, 2020 - 9:00 a.m.

A. Call To Order

B. Pledge Of Allegiance

C. Public Comment

Citizens are encouraged to speak to items on the agenda when recognized by the Chairman. Citizen desiring to speak to matters not on the agenda may do so at this time. Comments are limited to five (5) minutes and the Commission will take no action on items not on the agenda. Items introduced under Public Comment may become agenda items at a later date.

D. Approval Of Minutes

E. Payment Of Vouchers

F. Items Of Business

1. Christina Cintron And Heather Struble - 9:15 A.m.

- COVID-19 Response Update

2. Heather Struble - Health - 9:30 A.m.

- Inordinate Spending Authorization
- Appointment of Administrator

Documents:

[4.10.20 MENA INORDINATE SPENDING AUTHORIZATION \(1\).PDF](#)
[4.10.20 MENB INORDINATE SPENDING AUTHORIZATION.PDF](#)
[4.10.20 HPV INORDINATE SPENDING AUTHORIZATION .PDF](#)
[4.10.20 RV INORDINATE SPENDING AUTHORIZATION.PDF](#)
[REQUEST FOR COUNTY BOARD ACTION - 04.20.20 \(1\).PDF](#)

3. Curt Logsdon - Public Works - 9:45 A.m.

- Department Update

4. Ami DeLacerda - HR - 10:00 A.m.

- Department Update

5. Melinda McCurley - Community Development - 10:15 A.m.

- Disaster Assistance Program

G. Correspondence

H. Adjourn



Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health

Date: 4/10/2020

Requestor: Heather Struble, Administrator

Item description: Menveo (Menigitis ACWY Vaccine)
Cost Per Item: \$109.18 **Quantity:** 10 **Extended Cost:** \$1,091.80

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Related expenses (eg. Shipping & Handling): 7.5

Total Requested Spending: \$1,099.30

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 306237	\$ 1,099.30
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	Total budget lines:			<u>\$ 1,099.30</u>

Project description/justification:

Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wasteage.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____



Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health

Date: 4/10/2020

Requestor: Heather Struble, Administrator

Item description: Bexero (Meningitis B Vaccine)
Cost Per Item: \$157.92 **Quantity:** 10 **Extended Cost:** \$1,579.20

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Related expenses (eg. Shipping & Handling): 7.5

Total Requested Spending: \$1,586.70

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 306237	\$ 1,586.70
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	Total budget lines:			\$ 1,586.70

Project description/justification:

Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wasteage.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____



Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health

Date: 4/10/2020

Requestor: Heather Struble, Administrator

Item description: Gardasil 9 (HPV Vaccine)
Cost Per Item: \$218.09 **Quantity:** 10 **Extended Cost:** \$2,180.90

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Related expenses (eg. Shipping & Handling): 7.5

Total Requested Spending: \$2,188.40

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 306237	\$ 2,188.40
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	Total budget lines:			\$ 2,188.40

Project description/justification:

Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wasteage.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____



Inordinate Spending Authorization

(For items above spending limits but within budgets.)

Department: Health

Date: 4/10/2020

Requestor: Heather Struble, Administrator

Item description: Rotarix (Rotavirus Vaccine)
Cost Per Item: \$116.80 **Quantity:** 10 **Extended Cost:** \$1,168.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Item description: _____
Cost Per Item: _____ **Quantity:** _____ **Extended Cost:** \$0.00

Related expenses (eg. Shipping & Handling): 7.52

Total Requested Spending: \$1,175.52

Budget Account(s):	Fund	Dept	Object	Amount
	008	/ 24	/ 306237	\$ 1,175.52
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	_____	/ _____	/ _____	_____
	Total budget lines:			<u>\$ 1,175.52</u>

Project description/justification:

Estimate of vaccine needs for immunizations. Will only order as needed to reduce potential for vaccine wasteage.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____

HARPER COUNTY



REQUEST FOR COUNTY BOARD ACTION

Items must be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

Item #: _____
(Assigned by Administrator)

Meeting Date: 04/20/2020

Department: Public Health

**Item Requested: Inordinate Spending Authorization Approval and updated
Appointment of Administrator and Absence of Admin. – Asst.
Admin.**

Inordinate Spending Authorization for vaccine purchases

Updated Appointment of Administrator and in the Absence of Administrator – Asst. Administrator for Policy Books