



Harper County Health Department / Home Health Agency

(620) 842-5132 / FAX (620) 842-3152 / 123 N. Jennings / P.O. Box 66 / Anthony, Kansas 67003-0066

October 6, 2016

RE: Advisory Board Meeting

Dear Board Member:

The quarterly meeting for the Harper County Health Department/Harper County Home Health Agency has been scheduled for **Monday, October 24, 2016 at noon**. The meeting will be held at the Harper County Health Department/Harper County Home Health Agency and lunch will be provided. **Please note that the meeting day has changed from Tuesday to Monday.**

Enclosed please find a copies of the agenda for the October 24, 2016 meeting and the April 26, 2016 minutes. The meeting will be completed by 1:00 p.m, however I will be available after that time if you have any additional questions or concerns. If you are not able to attend the meeting, please let our office know at 620-842-5132.

Sincerely,

Sherry Vierthaler, LBSW
Administrator
Harper County Health Department
Harper County Home Health Agency

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**Harper County Health Department/Harper County Home Health Agency
Advisory Board Meeting Agenda
Monday, October 24, 2016; Noon to 1:00 p.m.
HCHD Conference Room**

- I. Introductions
- II. Review Monday, October 24, 2016 Agenda
- III. Review April 26, 2016 Minutes
- IV. 2016 Harper County Resource Guide
- V. Current Business:
 - a. Public Health Program updates
 - i. WIC
 - 1. FFY 2017 began 10/1/2016.
 - 2. WIC audit scheduled 11/14/2016 – 11/17/2016.
 - ii. Family Planning
 - 1. Implementing data import from KIPHS into DAISEY to avoid duplicate data entry.
 - 2. Policy manual updates.
 - iii. Immunizations
 - 1. Flu mist nasal spray not being provided for the 2016-2017 flu season due to ACIP (national Advisory Committee on Immunization Practices) recommendations.
 - 2. Immunization audit September 27, 2016.
 - iv. Maternal Child Health/Healthy Start Home Visitor Service
 - 1. Did not apply for SFY 2016-2017 grant
 - 2. Will continue to encourage breastfeeding and address issues in the office with pregnant/postpartum women, infants and children as appropriate.
 - 3. BF class scheduled Tuesday, October 25, 2016 at our office from 6-8pm through LACCT.
 - v. Disease Investigation/Animal Bites
 - 1. Limited activity at this time
 - vi. Public Health Emergency Preparedness
 - 1. Completed Ebola grant 9/30/2016.
 - 2. Beginning SFY 2017 PHEP work plan
 - vii. Basic PH services – continue blood pressure clinics & basic services in office settings in all three communities.
 - viii. Environmental Services Update
 - 1. Health Department continues to collect fees for services and make deposits
 - b. In-Home Service Program Updates
 - i. Currently have cut service hours and have a waiting list for these programs due to local and state budget cuts:
 - 1. HCBS – KanCare Medicaid funding
 - 2. SCA – 26% cut in funding for SFY 2017

3. IIB – Based on FFY, but will assume some cuts to be made
 4. Private Pay – Limiting private pay hours on the sliding fee scale
 - c. Home Health Program Updates
 - i. Quality Assurance activities continue
 - ii. CMS Chart audits
 - d. Purpose of Advisory Board
 - i. Review agency by-laws – sent by email
 - ii. Advice on professional issues
 - iii. Evaluation of professional service program - sent by email
 - iv. Assistance in maintaining liaison with other community groups
 - e. Personnel updates
 - i. Staffing updates
 - f. Budget information
 - i. Budget reductions for 2017 at the local level
 - ii. Funding cuts from Medicare, Medicaid, SCA and other funding sources
 - iii. Plan to continue to provide basic services to the extent possible, but limiting new projects and reviewing expenditures
- VI. Schedule next meeting – Monday, January 23, 2016 at noon.

**Harper County Health Department/Harper County Home Health Agency
Advisory Board Meeting Minutes**

Tuesday, April 26, 2016; Noon to 1:00 p.m; HCHD Conference Room

Members Attending: Jennifer Wolff, Nancy Rogers, Jerry Turner, Lois Hofmeier, Virginia Downing,

Commissioners: Brian Waldschmidt, Lee Adams, Carla Pence

County Employees: Sherry Vierthaler, HCHD/HHA; Melinda McCurley, Environmental Services/Zoning

- I. Introductions
- II. Briefly reviewed January 26, 2016 minutes and April 26, 2016 agenda.
- III. Sherry advised the 2016 Harper County Resource Guide is available on the county website and hard copies are in the process of being printed.
- IV. Current Business:
 - a. Public Health Program Updates
 - WIC
 1. NSP – Encourage other businesses to develop lactation accommodation policies - Harper Industries has updated the lactation area for nursing mothers
 2. Clinic Action Plan – Showed the Think Before You Drink displays currently being used with WIC clients.
- V. Family Planning:
 - a. Reviewed efforts being taken at no show rates
- VI. Immunizations:
 - a. Advised that the health department would participate with the sports physical clinic at Chaparral on Monday, May 11, 2016, providing adolescent immunizations.
- VII. Maternal Child Health/Healthy Start Home Visitor Service
 - a. Advised this grant will not be continued following the end of June, however nurses will still address parenting questions and issues during one-on-one office visits as needed and provide additional resource materials.
- VIII. Disease Investigation/Animal Bites
 - a. Reviewed recent rabies cases and process used to obtain confirmation from state lab and follow-up provided to individuals involved through public health.
 - b. Topic of where treatment is available for snake bites and initial rabies dose ensued, due to cost and rapid expiration dates.
- IX. Public Health Emergency Preparedness
 - a. Reviewed recent exercises and follow-up improvement plan processes.
 - b. Advised that Todd Pettegrew has been hired as the Emergency Manager/911 Director.
 - c. Reviewed information regarding Zika virus, mosquito and tick control.
- X. Basic Public Health Services – continue to provide services at Attica, Harper and Attica sites.
- XI. Environmental Services Update
 - a. Introduced Melinda McCurley, current County Sanitarian and current duties.
- XII. In-Home Service Program Updates