

Division of Property Valuation
Docking State Office Building
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Topeka, Kansas 66612



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Nick Jordon, Secretary
David N. Harper, Director

Sam Brownback, Governor

To: County Appraisers and Industry Representatives
From: Lynn Kent, Oil & Gas Section Mgr.
Date: August 10, 2016
Re: Oil & Gas Guide Meeting

The annual meeting has been scheduled to discuss the Oil and Gas Appraisal Guide for 2017. This event will take place in Topeka, KS, on Wednesday, September 28, 2016. All sections of the guide will be discussed from 9:00am to 4:00pm.

Please submit any issues, concerns, ideas, etc....to me by Friday, September 16, 2016, to be considered for the 2017 guide. If you have already suggested agenda items for the upcoming guide, please be certain to send a reminder and any supporting documentation. All documentation should be submitted prior to the meeting. Discussion will be limited to agenda items only.

The meeting will be held at the Zibell Building, 300 SW 29th St, Topeka, KS. This is KDOR Property Valuation Division's new office location. Discussions will take place in the Flint Hills Conference Room at the Zibell Building. All meeting participants will be required to present valid photo identification and sign in at the security desk just inside the public entrance of the building. Parking is open and free to the public in any white lined parking space in front of the building.

The meeting is open to any interested party; however, a reservation is required to guarantee your seat. Please return the form below by September 16, 2016, to reserve your space.

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Please email, fax, or mail your reservation by September 16, 2016. My email address is lynn.kent@kdor.ks.gov, and direct fax is (866)606-3585. See mailing address above.

RSVP: Oil & Gas Guide Meeting(s), September 28, 2016	
Meeting(s):	All Guide Sections, September 28, 9:00am -4:00pm
Name(s):	Lori Reedy + Jackie Keim
County/Company:	Harper County
Number in party:	2
Agenda item(s):	will follow