

HARPER COUNTY



REQUEST FOR COUNTY BOARD ACTION

Items must be received in the Administrator's Office by 12:00 Noon on the Thursday prior to the scheduled meeting to be considered.

Item #: _____
(Assigned by Administrator)

Meeting Date: November 21, 2016

Department: Public Health/Home Health

Item Requested: Agency By-Laws Update approval

Summary of the Issue: Updating the agency by-laws and requesting approval for changes.

Background: Agency has had by-laws in place since the agency started and last updated September 14, 2014. The proposed changes are more reflective of current practice and were reviewed during the October 24, 2016 Advisory Board Meeting. A copy of the proposed changes is attached.

Funding: Only costs are time in updating documents and reviewing with appropriate parties.

Recommendation: Approve proposed changes to the agency by-laws.

Other non-action items:

- Home care agency annual evaluation
- Home Health updates (annual ttx/full scale exercise requirements – plan to participate with Harper Hospital TTX/Full Scale exercise to meet this requirement/OASIS-C2 updates/manual updates)
- WIC audit completion