



Harper County Health Department / Home Health Agency

(620) 842-5132 / FAX (620) 842-3152 / 123 N. Jennings / P.O. Box 66 / Anthony, Kansas 67003-0066

January 6, 2017

RE: Advisory Board Meeting

Dear Board Member:

The quarterly meeting for the Harper County Health Department/Harper County Home Health Agency has been scheduled for **Monday, January 23, 2017 at noon**. The meeting will be held at the Harper County Health Department/Harper County Home Health Agency and lunch will be provided. **Please note that the meeting day has changed from Tuesday to Monday.**

Enclosed please find a copies of the agenda for the January 23, 2017 meeting and the October 24, 2016 meeting minutes. The meeting will be completed by 1:00 p.m. however I will be available after that time if you have any additional questions or concerns. If you are not able to attend the meeting, please let our office know at 620-842-5132.

Sincerely,

Sherry Vierthaler, LBSW
Administrator
Harper County Health Department
Harper County Home Health Agency

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Harper County Health Department/Harper County Home Health Agency
Advisory Board Meeting Agenda
Monday, January 23, 2017; Noon to 1:00 p.m.
HCHD Conference Room

- I. Introductions
- II. Review Monday, January 23, 2017 Agenda
- III. Review October 24, 2016 Minutes
- IV. Current Business:
 - a. Public Health Program updates
 - i. WIC
 - 1. WIC audit completed in November
 - ii. Family Planning
 - 1. Data import from KIPHS into DAISEY to avoid duplicate data entry.
 - 2. Policy manual updates.
 - iii. Immunizations
 - 1. Flu
 - 2. Immunization data rates
 - iv. Disease Investigation/Animal Bites
 - 1. Limited activity at this time
 - v. Public Health Emergency Preparedness
 - 1. SFY 2017 PHEP work plan activities in process
 - 2. TTX Exercise completed/FSE planned for 3/17/2017
 - vi. Basic PH services – continue blood pressure clinics & basic services in office settings in all three communities.
 - vii. Environmental Services Update
 - 1. Health Department continues to collect fees for services
 - 2. Appraiser's office completing inspections
 - b. In-Home Service Program Updates
 - i. Currently have cut service hours and have a waiting list for these programs due to local and state budget cuts:
 - 1. HCBS – KanCare Medicaid funding
 - 2. SCA – 26% cut in funding for SFY 2017
 - 3. IIB – based on FFY
 - 4. Private Pay – Limiting private pay hours on SFS
 - c. Home Health Program Updates
 - i. Quality Assurance - review 2016 QA annual report
 - d. Purpose of Advisory Board
 - i. Review agency by-laws – updates completed
 - ii. Advice on professional issues
 - iii. Evaluation of professional service program – 2016 service report
 - iv. Assistance in maintaining liaison with other community groups
 - e. Personnel updates
 - i. Staffing updates
 - f. Budget information
 - i. Budget reductions for 2017 at the local level
 - ii. Funding cuts from Medicare, Medicaid, SCA and other funding sources
 - iii. Plan to continue to provide basic services to the extent possible, but limiting new projects and reviewing expenditures
- V. Schedule next meeting – Monday, April 24, 2017 at noon.

**Harper County Health Department/Harper County Home Health Agency
Advisory Board Meeting Minutes**

Monday, October 24, 2016; Noon to 1:00 p.m.; HCHD Conference Room

Members Attending: Dr. Sidney Stranathan, Medical Director; Nancy Rogers, Lois Hofmeier, Judy Miller, Jim Bales

Commissioners: Carla Pence, Chair; Lee Adams, Brian Waldschmidt

County Employees: Sherry Vierthaler, HCHD/HCHH; Melinda McCurley, Economic Development

- I. Reviewed Monday, October 24, 2016 Agenda
- II. Reviewed April 26, 2016 Minutes – no revisions recommended.
- III. 2016 Harper County Resource Guide – Sherry advised that the 2016 Harper County Resource Guides have been published and are available at the HCHD or on-line.
- IV. Current Business:
 - a. Public Health Program updates
 - i. WIC
 1. FFY 2017 began 10/1/2016.
 2. WIC audit scheduled 11/14/2016 – 11/17/2016.
 - ii. Family Planning
 1. Implementing data import from KIPHS into DAISEY to avoid duplicate data entry.
 2. Policy manual updates.
 - iii. Immunizations
 1. Flu mist nasal spray not being provided for the 2016-2017 flu season due to ACIP (national Advisory Committee on Immunization Practices) recommendations.
 2. Immunization audit on September 27, 2016 went well.
 3. 435 flu shots given since September 14, 2016. Majority of flu clinics that are scheduled have been completed – clinics scheduled for this week.
 - iv. Maternal Child Health/Healthy Start Home Visitor Service
 1. Did not apply for SFY 2016-2017 grant
 2. Will continue to encourage breastfeeding and address issues in the office with pregnant/postpartum women, infants and children as appropriate.
 3. BF class scheduled Tuesday, October 25, 2016 cancelled.
 - v. Disease Investigation/Animal Bites
 1. Limited activity at this time
 - vi. Public Health Emergency Preparedness
 1. Completed Ebola grant 9/30/2016.
 2. Beginning SFY 2017 PHEP work plan
 - vii. Basic PH services – continue blood pressure clinics & basic services in office settings in all three communities.
 - viii. Environmental Services Update
 1. Health Department continues to collect fees for services and make deposits