

**TRAVEL REQUEST AND REIMBURSEMENT FORM  
HARPER COUNTY, KANSAS**

Employee Name: Kim Bauer & Jennilee Leehr Department: Harper County Health Dept./HCHHA

**PART I - TRAVEL REQUEST**

Destination: Manhattan, KS

Purpose / Justification of Travel: Kansas Governor's Public Health Conference (Including Family Planning Pre-Conference)

Method of Travel (mark one)  County Vehicle  Bus  Air  
 Train  Private Auto  Other

Date of Departure: 4/2/19 Date of Return: 4/4/19 Are funds budgeted for this request? Yes  No

Budget line: 0% Must = 100%	<u>301074</u> #1: <u>008-31-301074</u>	<u>301075 - 053.86</u> #2: %: <u>100</u>	<u>40.00 = 313.86</u>	%:	#3:	%:
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Sherry V. ... 3/4/2019  
Department Head Signature Date

\_\_\_\_\_  
County Commissioner Signature Date

**PART II - EXPENSE REPORT**

Expense Category	Estimated Total	Actual Total	Instructions	
A. Lodging for <u>2</u> days at \$ <u>109</u> per day	\$ <u>253.80</u>	\$		<i>Prior to Travel:</i> Employee completes PART-I and Estimate portion of PART II. Department Head and County Administrator must sign under PART-I to approve travel.  <i>Post Travel:</i> Requesting Employee completes Actual PART-II and submits to Department Head for approval with receipts to be vouched for next accounts payable.
B. Transportation for <u>400</u> miles at current rate per mile Fare \$ <u>0.56</u>	\$ <u>232</u>	\$		
Meals (Number of):	Total	\$		
Breakfasts: <u>0</u> meals @ _____ per meal.	\$	\$		
Lunches: <u>0</u> meals @ _____ per meal.	\$	\$		
Dinners: <u>1</u> meals @ <u>15</u> per meal.	\$	\$		
C. Fees (Registration, Dues, etc.) ITEMIZED List: <u>Pre Conf \$50 x 2, Conf Registration: \$200 x 2</u>	\$ <u>500</u>	\$		
D. Miscellaneous (Taxi, Telephone, Tolls, etc.) ITEMIZED List:	\$ -	\$		
<b>RECEIPTS MUST BE ATTACHED FOR APPROVAL</b>	<b>TOTALS:</b>	\$ <u>1045.80</u>	\$	

**PART III - OFFICE USE ONLY**












A. Prepaid Registration	Reconciliation
B. Prepaid Travel Reservations	
C. Other	

Requesting Employee Statement: I certify this actual expense incurred and was accomplished in accordance with the travel authorization and the information hereon is correct.

\_\_\_\_\_  
Requesting Employee Signature

\_\_\_\_\_  
Department Head Approval Signature

Copies: Original to personnel file - Copy to HR - Copy to Department Head












Order	Attendee	Session	Fee	Message
59DD1B79	Jennilee Wedman (12268)	 2019 Kansas Governor's Public Health Conference	\$200.00	
59DD1F60	Jennilee Wedman (12268)	 KEYNOTE PRESENTATION: Let It Go, Just Let It Go	\$0.00	
59DD2730	Jennilee Wedman (12268)	 KEYNOTE PRESENTATION: Public Health Practice in the Age of Social Determinants	\$0.00	
59DD2731	Jennilee Wedman (12268)	 KEYNOTE PRESENTATION: The Invisibility Crisis	\$0.00	
59DD2B18	Jennilee Wedman (12268)	 The Case for LARC	\$0.00	
59DD2F00	Jennilee Wedman (12268)	 KEYNOTE PRESENTATION: Through a Child's Eyes: Understanding Addiction and Recovery	\$0.00	
59DD2F01	Jennilee Wedman (12268)	 Why Are So Many Children and Teens Experiencing Suicidal Thoughts & Actions? Helping to Identify and Support Vulnerable Kids	\$0.00	
59DD32E8	Jennilee Wedman (12268)	 Maternal & Child Health and Family Planning Pre-Conference Session	\$50.00	
59DD36D0	Jennilee Wedman (12268)	 More Joy, Less Stress	\$0.00	
59DD36D1	Jennilee Wedman (12268)	 How to Integrate SBIRT and Mental Health Screening Into Comprehensive Women's Care	\$0.00	
59DD3AB8	Jennilee Wedman (12268)	 Sex Trafficking - Hidden in Plain Sight and the Role of Social Media	\$0.00	

Total Charge: \$0.00 \* You will receive an invoice for any remaining balance

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Order	Attendee	Session	Fee	Message
59B51D31	Kimberly Bauer (C6C2468)	 2019 Kansas Governor's Public Health Conference	\$200.00	
59B52118	Kimberly Bauer (C6C2468)	 KEYNOTE PRESENTATION: Let It Go, Just Let It Go	\$0.00	
59B52500	Kimberly Bauer (C6C2468)	 An Integrated Approach to Addressing the Social, Emotional, and Mental Health Needs of Students	\$0.00	
59B528E8	Kimberly Bauer (C6C2468)	 KEYNOTE PRESENTATION: Public Health Practice in the Age of Social Determinants	\$0.00	
59B52CD0	Kimberly Bauer (C6C2468)	 KEYNOTE PRESENTATION: The Invisibility Crisis	\$0.00	
59B52CD1	Kimberly Bauer (C6C2468)	 Intimate Partner Violence: Turning a Public Problem into a Public Health Priority	\$0.00	
59B530B8	Kimberly Bauer (C6C2468)	 KEYNOTE PRESENTATION: Through a Child's Eyes: Understanding Addiction and Recovery	\$0.00	
59B534A0	Kimberly Bauer (C6C2468)	 Health Equity: Assuring Equal Opportunities for Health	\$0.00	
59B53888	Kimberly Bauer (C6C2468)	 Maternal & Child Health and Family Planning Pre-Conference Session	\$50.00	
59B53C70	Kimberly Bauer (C6C2468)	 Tobacco Free: Supporting Smoking Cessation for Pregnant Women	\$0.00	
59B53C71	Kimberly Bauer (C6C2468)	 Behavioral Health is Public Health: The Relationship Between Mental Illness, Substance Abuse and the Impact on the Public Health System	\$0.00	

Total Charge: \$0.00 \* You will receive an invoice for any remaining balance

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**TRAVEL REQUEST AND REIMBURSEMENT FORM  
HARPER COUNTY, KANSAS**

Employee Name: Sherry Vrenthal Department: Harper County Health Dept./HCHHA

**PART I - TRAVEL REQUEST**

Destination: Hutchinson

Purpose / Justification of Travel: Regional Public Health Meeting  
if available

Method of Travel (mark one)  County Vehicle  Bus  Air  
 Train  Private Auto  Other

Date of Departure: 4/17/19 Date of Return: 4/17/19 Are funds budgeted for this request? Yes  No

Budget line: 0% Must = 100%	<u>008-26-301076 50%</u>	#2: %:	#3: %:
	<u>#1: 008-24-301076 50%</u>		

Sherry Vrenthal  
Department Head Signature

3/11/2019  
Date

\_\_\_\_\_  
County Commissioner Signature Date

**PART II - EXPENSE REPORT**

Expense Category	Estimated Total	Actual Total	<b>Instructions:</b>  <i>Prior to Travel:</i> Employee completes PART-I and Estimate portion of PART II. Department Head and County Administrator must sign under PART-I to approve travel.  <i>Post Travel:</i> Requesting Employee completes Actual PART-II and submits to Department Head for approval with receipts to be vouched for next accounts payable.
A. Lodging for _____ days at \$ _____ per day	\$ _____	\$ _____	
B. Transportation for <u>144</u> miles at current rate per mile			
Fare \$ <u>144 x .545 = 78.48</u>	\$ <u>78.48</u>	\$ _____	
Meals (Number of):	Total	\$ _____	
Breakfasts: meals @ _____ per meal.	\$ _____	\$ _____	
Lunches: meals @ _____ per meal.	\$ _____	\$ _____	
Dinners: meals @ _____ per meal.	\$ _____	\$ _____	
C. Fees (Registration, Dues, etc.) ITEMIZED List:	\$ _____	\$ _____	
D. Miscellaneous (Taxi, Telephone, Tolls, etc.) ITEMIZED List:	\$ _____	\$ _____	
<b>RECEIPTS MUST BE ATTACHED FOR APPROVAL</b>	<b>TOTALS:</b>	\$ <u>78.48</u>	

**PART III - OFFICE USE ONLY**

A. Prepaid Registration	Reconciliation
B. Prepaid Travel Reservations	
C. Other	

Requesting Employee Statement: I certify this actual expense incurred and was accomplished in accordance with the travel authorization and the information hereon is correct.

\_\_\_\_\_  
Requesting Employee Signature

\_\_\_\_\_  
Department Head Approval Signature

Copies: Original to personnel file - Copy to HR - Copy to Department Head

# ■ KDHE Regional Public Health Meetings: 2019 - 2nd Quarter (1083877)

[In Progress](#)[On-Site - Classroom Course Or Workshop](#)[ID 1083877](#)[Skill Level: Intermediate](#)[5h](#)

The KDHE Local Health Program conducts local health regional meetings quarterly across the state to support workforce education, mentoring and sharing of public health information.

The agenda includes the following: **Extreme Event Preparedness Game**; Tyson Rensch, KDHE Kansas TRAIN Administrator; **Community Health Resources from WSU IMPACT Center**; **Support Group Services & KanCare Ombudsman Services**; Teresa Strausz, Director, IMPACT Center, WSU Community Engagement Institute; EpiTrax: *New and Improved*; Shannon Sandal, Director, Surveillance Systems, KDHE Bureau of Epidemiology and Public Health Informatics

The dates and locations for the meetings are:

- **Southwest Region, Chanute, April 11**
- **Northeast Region, Topeka, April 25**
- **South Central Region, Hutchinson, April 17**
- **Southwest Region, Garden City, May 15**
- **Northwest Region, Oakley, My 16**
- **North Central Region, Beloit, May 22**

Public Health Regional meetings contact, Teri Caudle, [teri.caudle@ks.gov], 785-296-4485

[Show Less](#) ()

## Your schedule

**Apr 17, 2019**

Hutchinson - Hutchinson Regional Medical Center (69.9 miles away)

9:30 AM (CST)

[Withdraw](#)



**TRAVEL REQUEST AND REIMBURSEMENT FORM  
HARPER COUNTY, KANSAS**

Employee Name: Sherry Uerthaler Department: Harper County Health Dept./HCHHA

**PART I - TRAVEL REQUEST**

Destination: Wichita

Purpose / Justification of Travel: KALHD District Meeting  
if available

Method of Travel (mark one)  County Vehicle  Bus  Air  
 Train  Private Auto  Other

Date of Departure: 4/15/2019 Date of Return: 4/15/2019 Are funds budgeted for this request? Yes  No

Budget line: 0% <i>Must = 100%</i>	#1: <u>008-24-301071</u> %: <u>100%</u>	#2: _____ %: _____	#3: _____ %: _____
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Sherry Uerthaler \_\_\_\_\_  
Department Head Signature Date County Commissioner Signature Date

**PART II - EXPENSE REPORT**

Expense Category	Estimated Total	Actual Total	<b>Instructions:</b> <i>Prior to Travel:</i> Employee completes PART-I and Estimate portion of PART II. Department Head and County Administrator must sign under PART-I to approve travel. <i>Post Travel:</i> Requesting Employee completes Actual PART-II and submits to Department Head for approval with receipts to be vouched for next accounts payable.
A. Lodging for _____ days at \$ _____ per day	\$ _____	\$ _____	
B. Transportation for <u>140</u> miles at current rate per mile Fare \$ <u>140 x .545 =</u>	\$ <u>76.30</u>	\$ _____	
Meals (Number of):	Total	\$ _____	
Breakfasts: meals @ _____ per meal.	\$ _____	\$ _____	
Lunches: meals @ _____ per meal.	\$ _____	\$ _____	
Dinners: meals @ _____ per meal.	\$ _____	\$ _____	
C. Fees (Registration, Dues, etc.) ITEMIZED List: _____	\$ _____	\$ _____	
D. Miscellaneous (Taxi, Telephone, Tolls, etc.) ITEMIZED List: _____	\$ _____	\$ _____	
<b>RECEIPTS MUST BE ATTACHED FOR APPROVAL</b>	<b>TOTALS:</b>	\$ <u>76.30</u>	

**PART III - OFFICE USE ONLY**

A. Prepaid Registration	Reconciliation
B. Prepaid Travel Reservations	
C. Other	

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Requesting Employee Signature \_\_\_\_\_ Department Head Approval Signature \_\_\_\_\_

Copies: Original to personnel file -- Copy to HR -- Copy to Department Head

## 2019 Kansas Association of Local Health Departments District Meeting Meeting Agenda

- |              |  |                        |
|--------------|--|------------------------|
| <b>10:00</b> | <b>Welcome and update from the KALHD Executive Director</b><br><i>Dennis Kriesel will introduce himself, talk about the latest KALHD happenings, and hold a discussion about the 2019 KALHD <u>Mid-Year Meeting</u>.</i>   | <b>Dennis Kriesel</b>  |
| <b>10:30</b> | <b>KALHD and Advocacy</b><br><i>We will explore the nebulous realm of policy-making and influencing policy makers. The discussion will focus on where KALHD can make an impact on policy, what policies should be a priority target, and ways the membership of KALHD can assist in advancing the organization's policy vision.</i>  | <b>Dennis Kriesel</b>  |
| <b>11:15</b> | <b>Member updates</b><br><i>This is a time for members to communicate with KALHD staff and other members about important activities or discussions happening in your organization and community.<br/>In the last year, what public health issue or project have you taken the lead on in your community? Or, in this next year, is there a public health issue you would like to take the lead on in your community?</i> | <b>KALHD Members</b>   |
| <b>12:00</b> | <b>Lunch</b>   |                        |
| <b>12:30</b> | <b>FPHS: Freedom &amp; Internal Capacity</b><br><i>We will review and discuss ways local health departments can take steps to implement Foundational Public Health Services while maintaining their individual identities and freedom as independent entities. A particular focus will be on developing internal capacity.</i>   | <b>Staff from CPHI</b> |
| <b>1:30</b>  | <b>Break</b>   |                        |
| <b>1:45</b>  | <b>Public Health Projects Update from Wichita State</b><br><i>There will be an update of current opportunities around the Public Health Leadership Series, along with updates of activities around Trauma Informed Systems of Care. We will also explore upcoming projects focused on Capacity Building in LHDs and discuss how Social Determinants of Health are being approached by communities.</i>                   | <b>Staff from CPHI</b> |
| <b>2:45</b>  | <b>WorkWellKS Tobacco 2019 Video</b>   | <b>WorkWellKS.com</b>  |
| <b>2:50</b>  | <b>Wrap-up, KALHD member engagement survey and meeting evaluation</b>  | <b>Staff from CPHI</b> |

Meeting schedule: March 15 in Topeka, March 27 in Salina, April 15 in Wichita, April 17 in Iola, April 29 in Quinter, and May 29 in Garden City







# South Central (Mission Impossible) Billers Meeting Agenda

Location: Blue Cross/Blue Shield of Kansas  
One North Main, Suite 301  
Hutchinson, KS 67501

Date: August 15, 2019

Time: 10:00am - Noon

Facilitator: Jana Thimesch

## Agenda items

- 10:00 – 10:30** Blue Cross/Blue Shield update by Debra Meisenheimer, Professional Relations Senior Representative
- 10:30 – 11:00** Updates by additional Provider Relations Representatives
- 11:00 – 12:00** Billing questions from members



# South Central (Mission Impossible) Billers Meeting Agenda

Location: Blue Cross/Blue Shield of Kansas  
One North Main, Suite 301  
Hutchinson, KS 67501

Date: November 21, 2019

Time: 10:00am - Noon

Facilitator: Jana Thimesch

## Agenda items

**10:00 – 10:30** Blue Cross/Blue Shield update by Debra Meisenheimer, Professional Relations Senior Representative

**10:30 – 11:00** Updates by additional Provider Relations Representatives

**11:00 – 12:00** Billing questions from members