

## HARPER COUNTY HEALTH DEPARTMENT IN-HOME SERVICE MANUAL UPDATES

Changes made by:	Date:	Section (s) Changed:
Shung V. Venthala	5/30/2017	IH Service Signature Log
Shung V. Venthala	6/24/2017	Attendant Care
Shung V. Venthala	4/28/2017	Hx; Organizational Chart; Program Assignments
Shung V. Venthala	7/26/2017	Incident Report Form / ACLRSP Position Description / SFS update
Shung V. Venthala	7/27/2017	Org. Chart / Program Assignments / Hx
Shung V. Venthala	7/28/2017	Agency Philosophy; IH Service Program Description; Client & Non-Client Complaint / Grievance Policies; Incident / Accident Policy; Conflict of Interest Policy Client & Non-Client Complaint / Incident Forms, Agency Index
Shung V. Venthala	8/17/2017	Housekeeping - overview - Training info
Shung V. Venthala	8/23/2017	Approved Symbols & Abbreviations List
Shung V. Venthala	9/17/2017	Hx; Org. Chart; Program Assignments
Shung V. Venthala	9/26/2017	Hx; Org. Chart; Program Assignments
Shung V. Venthala	10/17/2017	Open Records Proceeding; Anti-Discrimination Policy; ANE Policy; Safety Plan, Release of Info
Shung V. Venthala	10/25/2017	Updated policies for 11/2/2017 - HHA Closure IH Brochure; Risk Management IH SNU & Position Descriptions for in-home staff for 11/2/2017 Agency Hx for 11/2/2017
Shung V. Venthala	10/26/2017	Fiscal Management Policies; Approved Symbol Policy; Humane Services; Respite Care; Medication Management; Foot Care
Shung V. Venthala	10/30/2017	IH Service Programs; Attendant Care Services; Personal Services; Insurance Log Emergency Intervention Policy; Prioritization of client services;
Shung V. Venthala	11/2/2017	IH RW Checklist
Shung V. Venthala	11/2/2017	By Laws; Letters of Assignment; Medical Consultant Contract
Shung V. Venthala	12/21/2017	Org. Chart / Program Assignments, Hx Removed PP Med Management
Shung V. Venthala	12/28/2017	PP Plan Rates; Program Descriptions Index
Shung V. Venthala	12/29/2017	PP Assessment Tool
Shung V. Venthala	1/16/2018	Org. Chart / Program Assignments / Hx
Shung V. Venthala	1/22/2018	Hx
Shung V. Venthala	2/22/2018	Privacy / Security Officer Pos. Descriptions
Shung V. Venthala	3/19/2018	P+P Review by HCBOCC

