Inordinate Spending Authorization
(For items above spending limits but within budgets.)

Department: Information Technology   **Date:** 3/1/2021

Requestor: Bob Randall (Shelly Hansel)

Item description: Surface Laptop System (using attached quote, but not all items from quote)
Cost Per Item: $2,651.86   **Quantity:** 1   **Extended Cost:** $2,651.86

Item description: New copier (choosing from list, so cost is maximum)
Cost Per Item: $2,150.00   **Quantity:** 1   **Extended Cost:** $2,150.00

Item description:
Cost Per Item: **Quantity:**   **Extended Cost:** $0.00

Item description:
Cost Per Item: **Quantity:**   **Extended Cost:** $0.00

Related expenses (eg. Shipping & Handling):
Total Requested Spending: **$4,801.86**

Budget Account(s):	Fund		Dept		Object	Amount
	001	/	60	/	301084	$2,651.86
		/		/		$2,150.00
		/		/		
		/		/		
					Total budget lines:	**$ 4,801.86**

Project description/justification:

My plan would be to move my Surface to Shelly, replacing mine with one that has more storage.

Using existing monitor(s), but needed cabling. Will probably need to get a monitor stand later.

Account for computer is from Information Technology.

Account for copier is from Capital Equipment.

Attach required quotes and additional documentation as needed.

Approved Date: _____

BoCC Signature: _____