**Notice to Bidders**

February, 10th, 2025

RFP#25-0001 NOTICE IS HEREBY GIVEN that sealed proposals for removal of the Harper County industrial park sign in HARPER COUNTY, Kansas, said work known as Harper County Project: County Farm Sign. Proposals will be received at the Harper County Clerk’s Office, 201 N Jennings, Anthony, KS, 67003 until 4:00 pm Central Time, Friday, March, 7th, 2025, and then publicly opened at 10:00 a.m. at the following Board of County Commission’s meeting. In place of a sealed proposal, Harper County will also accept responses transmitted via email at [rfp@harpercountyks.gov](mailto:rfp@harpercountyks.gov). Proposals must be received before the time and dates listed to be considered responsive. Harper County will not accept late responses and will return them to the sender. Any costs must be listed in the proposal, including any outsourced or contracted work. Proposals that include outsourced or contracted work must provide a name and description of the individuals and/or organizations being contracted. All costs must be itemized and include a detailed explanation of all fees and associated costs.

The selected contractor will be responsible for the removal of the Harper County 3 Mile Industrial Park sign and the attached large electronic message center. Work includes but is not limited to:

1. **Sign Removal**: Complete removal of the existing sign structure, including any supporting posts, footings, and related materials.
2. **Electronic Message Center Removal**: Safely disconnect, dismantle, and remove the electronic message center.
3. **Electrical Disconnection**: Ensure all electrical connections are safely disconnected and capped as per code requirements.
4. **Site Restoration**: Restore the area to a safe and clean condition, including filling any holes left by removed footings.
5. **Debris Disposal**: Proper disposal of all removed materials in accordance with local, state, and federal regulations.

The contractor must comply with all applicable local, state, and federal regulations for demolition, electrical disconnection, and waste disposal.

The contractor must provide proof of insurance such as general liability, workers' compensation, and any other relevant policies. The vendor’s insurance policy must specifically list Harper County as an additional insured.

Terms and conditions will be negotiated upon selection of the winning bidder(s) and will be subject to review by Harper County and/or its legal advisors, including but not limited to scope, costs, timeline, and anything else applicable to the project.

Interested bidders are encouraged to examine the project site and the existing sign before submitting their proposals. Site visits must be scheduled in advance by providing notice to both the site owner and Harper County. To arrange a site visit, bidders should contact:

Harper County Facilities Office

201 N Jennings, Anthony, KS 67003

Email: rfp@harpercountyks.gov

Phone: 620-842-6000

Bidders are responsible for assessing site conditions and any factors that may impact the removal process. Failure to conduct a site visit will not be considered grounds for contract modification after award.